



CERTIFICATE PROGRAM IN  
**REENTRY  
LEADERSHIP**



## CM302: Case Management and Mentoring

**Course Instructor: Robert Vann**

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**Guests Lecturers:** Karen Swanson, Ed.D. Director of the Institute for Prison Ministries, Wheaton College Billy Graham Center.

### Course Description

This course examines case management and mentoring models and processes used for successful reentry of the incarcerated back into the community while integrating biblical principles and the faith community. Opportunities for skill development are provided.

### Course Objectives

Upon completion of the course, students should be able to do the following:

- A. Describe models and practices for case management and mentoring justice-involved people.
- B. Integrate evidence-based practices and other corrections practices into case management and mentoring
- C. Examine the role of the church in providing services and mentors for individuals reintegrating from incarceration
- D. Demonstrate case management and mentoring skills for working with diverse populations

### Course Texts

*I Am My Brother's Keeper: Laying a Biblical Foundation for Mentoring Returning Citizens: Training Guide* by Robert Vann (available from Amazon.com)

### Academic Honesty

At IPM, we believe all we do is “as unto the Lord” and we thus hold to a high academic standard of honesty; we do not tolerate plagiarism and cheating.

Plagiarism: If a student’s work is found to be plagiarized, consequences will vary depending on the nature of the plagiarism.

If an offense is deemed unintentional, the student will have an opportunity to resubmit the work. A second offense will result in an automatic score of zero for that assignment, which may also result in failure of that course.

If you have questions about plagiarism, or would like to request resources for learning how to avoid plagiarism, please contact [ipm@wheaton.edu](mailto:ipm@wheaton.edu)

## Requirements

This course consists of a mentor relationship, readings, lecture videos, quizzes, group discussions, and writing assignment(s). The information regarding these course components and expectations is as follows:

**Mentor Meeting.** Meet with your mentor in-person or by phone two times to share what you are learning and hearing from God. This mentor does not have to have correctional ministry experience.

**Reading.** Reading assignments covered in this course should be read in the context of the module in which they are assigned. In addition to the required textbooks, you may be asked to read supplementary materials included in the module.

**Lecture Videos.** Each module will include Powerpoint lectures or videos from the instructor or field experts.

**Quizzes.** Each module will include a 25-question, multiple choice quiz over the readings and lectures/videos for that module.

**Discussion Forums.** Discussion questions related to each week's lectures are provided. The Discussion Forum for each week begins on Monday at 12:01 a.m. Eastern Standard Time (EST), and your first post is required by Wednesday each week. All posts must be submitted prior to the following Sunday at 11:59 p.m. EST. You are required to post and respond to two other posts. The following rubric will be used to assess your Discussion forum posts.

Competency	Criteria Met	Criteria Not Met
Substantive Thoughts Expressed	Ideas and positions explained clearly. Refers back to course content when appropriate. Reply posts extends discussion.	Ideas are not clearly expressed. No reference to course content. Reply post does not provide support for responses. (i.e. Yes, I agree)
Length	Initial post is 100-150 words Reply posts are 50-60 words	Initial post less than 100 words Reply post less than 50 words
Completeness	Answers the question completely.	Some parts of the question are not addressed.

**Assignments.** ALL ASSIGNMENTS MUST BE TYPED. Course work is due at the assigned due date unless prior arrangement have been made. LATE PAPERS will be penalized half a letter grade for each day late. Written work is expected to be college-level quality, spell checked, and proof-read. Failure to do so will affect the grade on the paper. Use the APA style to cite references. Title pages are not required. Put your name and Assignment # at the top right of the first page. Double-space your work, use 12-point type, and 1" margins. (250 words equals one-page of writing). *Contact the professor prior to the deadline if there is a problem.*

**Due Dates.** Each week of the course begins on Monday at 12:01 a.m. EST and ends on Sunday at 11:59 p.m. EST. Unless noted otherwise, all assignments are due at 11:59 p.m. EST on the Sunday of the week in which the assignment is due. For example, if an assignment is due during Week 2, you must complete and submit it by 11:59 p.m. EST on Sunday, the last day of Week 2. It is at your professor's discretion to penalize late work.

## Course Grading

All coursework must be completed and turned in to your online professor within five days of the end of week eight (8). Grades will be issued within two weeks of the end of the course.

Your grade for the course will be determined as follows:

Discussion Forum	30% of Course Grade
Writing Projects	30% of Course Grade
Quizzes	30% of Course Grade
Mentor	10% of Course Grade

Grading scale will be as follows:

A	94-100	A-	90-93	B+	87-89
B	84-86	B-	80-83	C+	77-79
C	74-76	C-	70-73	D+	67-69
D	64-66	D-	60-63	F	0-59